

F.No.A.12018/1/2024-Estt.

भारत सरकार/GOVERNMENT OF INDIA

केंद्रीय मनश्चिकित्सा संस्थान/CENTRAL INSTITUTE OF PSYCHIATRY

(स्थापना शाखा)/(Establishment Section)

☎: 91-651-2451115(Exch)

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कांके, राँची - 834006, झारखण्ड.

Kanke, Ranchi - 834006, Jharkhand.

दिनांक /Dated:

Sub: RECRUITMENT NOTICE FOR THE POST OF PSYCHIATRIC SOCIAL WORK TUTOR & CLINICAL PSYCHOLOGY TUTOR**NOTICE**

Important dates	
Starting date and time for submission of Application	Date of publication of advertisement as well on the Hospital web-site
Last date and time of submission of Application	05.12.2025 till 03:00 PM. Venue: By hand/By post in the Dispatch Section, Central Institute of Psychiatry, Kanke, Ranchi – 834 006
Reporting Date & Time of Written examination	11/12/2025 till 10:00 AM. Venue: Teaching Block, Central Institute of Psychiatry, Kanke, Ranchi – 834 006.
Date of declaration of marks obtained by the candidates in the written examination	11/12/2025
Reporting Date & Time of Assessment of shortlisted candidates	11/12/2025 till 02:30 PM
Date of declaration of result (Category-wise)	12/12/2025

The Director, Central Institute of Psychiatry for and on behalf of President of India, invites applications from Indian Nationals in the prescribed form (Annexure-I) for the post of PSYCHIATRIC SOCIAL WORK TUTOR & CLINICAL PSYCHOLOGY TUTOR on tenure basis in various specialties of this hospital as per details given below:

S. No.	Department	Vacancy	Category wise break up Post				
			UR	SC	ST	OBC	EWS
a.	Psychiatric Social Work Tutor	02	01	00	01	00	00
b.	Clinical Psychology Tutor	01	01	00	00	00	00

Note:

- a. The number of vacancies indicated above is provisional as per the applicable roster, which may increase or decrease at the time of assessment/final selection. This is subject to change without any notice.

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- b. The wait-list of above category will be operational as per the rule.

2. Eligibility for Psychiatric Social Work Tutor

- a. M.A (I or II class) in Social Work/Sociology/Applied Sociology of a recognized University/Institution and
b. M.Phil in Psychiatric Social Work or its equivalent qualification of a recognized University/Institution.

3. Eligibility for Clinical Psychology Tutor

- a. M.A./M.Sc. (I or II class) in Psychology or equivalent qualification in Psychology of a recognized University/Institution and
b. M.Phil degree of 02 yrs. Duration in Medical & Social psychology or in Clinical Psychology.

4. Pay Scale:

Revised Pay Matrix Level-6 (Rs. 35400-112400/-), under CCS (Revised Pay) Rules, 2016 at the entry level. Allowances, as admissible, will be paid.

5. Age Limit:

- a. Not exceeding 45 years (relaxation by 5 years for SC/ST, 3 years for OBC) on or before the last date of submission of application.
b. Age relaxation of 10 years for Persons with Benchmark Disability (PwBD) for UR, 15 years for SC/ST and 13 years for OBC candidates.
c. In case of Armed Forces candidates and widows, divorced women and women judicially separated from their husband, who are not married, the age relaxation will be given as per the instruction of Govt. of India time to time.

6. Reservation:

All reservations will be considered in the above posts strictly in accordance with prescribed norms/rules

- a. SC/ST candidates should submit a copy of valid community/caste certificate along with the application form
b. OBC candidates should submit a valid OBC Certificate as per OM No.36036/2/2013-Estt.(Res-I) dated 31.01.2016 of DOPT, Ministry of Personal & Public Grievances & Pensions, New Delhi with non-creamy layer certificate issued in the current financial year.
c. EWS candidates should submit a copy of Income & Asset Certificate as per DOPT OM No.36039/1/2019-Estt. (Res.) dated 31.01.2019. The crucial date for submitting income and asset certificate by the candidates is the closing date for receipt of application for the post. Therefore, EWs candidate must ensure that they have a valid EWS certificate issued on or after 01.04.2025 (Current Financial Year).
d. Person with Benchmark Disability (PwBD) to produce/submit a certificate issued by a certified competent medical authority.

7. Terms & Conditions:

- a. Application should be submitted by hand/by post in the **Dispatch Section, Central Institute of Psychiatry, Kanke, Ranchi – 834 006** latest by :- **05/12/2025 till 03:00 PMs.**
b. Application should be accompanied by a latest passport size photograph, self-attested copies of all documents should be delivered/received, either through Post or by Hand, in the name of the Director. The application send by Post must be having written prominently on the top of the envelope "Application for the Post of *Psychiatric Social Work Tutor/Clinical Psychology Tutor*. The Hospital will not be responsible for any Postal delay.
c. Incomplete application in any respect will not be considered. All previous applications received in this hospital will be treated as cancelled and only application in response to this Advertisement in the Prescribed form (Annexure-I) will be considered.
d. Crucial date of determination of eligibility with regard to age and all aspects will be last date of submission of the application.

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e. The selection will be based on Screening test and Assessment on the basis of the following:

- i. The selection process for the post is on the basis of screening test through theory exam of one hour based on the Multiple Choice Questions (MCQs) having weightage of 60 percent.
- ii. Weightage of assessment will be 40 marks, out of which:

Assessment Chairman (10) + subject experts 10 marks	30 marks
Publication (01 marks for each)	Maximum 04 marks
Presentation of paper in CME/Conference etc. (01 marks for each)	Maximum 03 marks
a. (For Psychiatric Social Work Tutor) Distinction/Awards/Medals during M.S.W/M.Phil in Psychiatric Social Work (01 marks for each)	Maximum 03 marks
b. (For Clinical Psychology Tutor) Distinction/Awards/Medals during M.A./MSc./M.Phil in Clinical Psychology (01 marks for each)	

- iii. There should be 04 marks awarded for a correct answer and a negative marking of 01 mark for each wrong answer.
 - iv. No negative marking for the non-attempted question.
 - v. The marks obtained by the candidates will be displayed on hospital website/notice board on the next working day after the screening test / written examination.
 - vi. The list of qualified candidates (category-wise) for assessment will be displayed on Hospital web-site/notice board within three days of the screening test / written examination.
 - vii. Candidates three times the number of vacancies (or less if not available) who qualify screening test will be called for assessment.
 - viii. Final merit list will be prepared on the basis of combined marks obtained in screening/written test and assessment.
 - ix. The candidates equal to number of vacancies available will be recommended for selection in each category.
 - x. The list of wait-list candidates equal to number of vacancies will also be displayed, provided such numbers of qualified candidates are available in each category.
- f. OBC Candidates should submit a valid OBC Certificate as per Annexure-II with required validity as mentioned at para 5 (b) above.
- g. The tenure of Psychiatric Social Work Tutor & Clinical Psychology Tutor is for 03 (three) years, including any service rendered earlier as Psychiatric Social Work Tutor & Clinical Psychology Tutor on Ad-hoc/Regular basis in any Govt. institution. Under no circumstances, the total period of Psychiatric Social Work Tutorship & Clinical Psychology Tutorship shall exceed three years. The appointment will be initially for the period of 06 months, which could be extended up to for a period of three years on annual basis, subject to the satisfactory work and conduct report.
- h. Other service conditions will be applicable as per service condition prescribed from time to time by the Government of India.
- i. The candidate who is already in Govt. Service should submit a "No Objection Certificate" from the present employer along with the application form.
- j. Inter hospital/Inter Institutional transfer shall not be permitted.
- k. The candidates must submit the copy of following documents (self-attested) along with the application form:
- I. Certificate in support of age (10th class passing certificate).
 - II. Graduation passing certificate
 - III. Post-Graduation passing certificate

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IV. M.Phil in Psychiatric Social Work degree (for candidates applying for the post of Psychiatric Social Work Tutor)

OR

M.Phil in Clinical Psychology degree (for candidates applying for the post of Clinical Psychology Tutor)

V. Caste/Community/Disability/EWS Certificate wherever applicable.

VI. OBC Certificate only as per Annexure-II with required validity as mentioned at para 5 (b) above.

VII. NOC from present employer (if employed).

VIII. Copy of Aadhaar and PAN card.

- l. The candidates must submit the application in the prescribed form (Annexure-I) and paste recent passport size photograph on it. All the documents must be self-attested including his/her photograph on the application form.
 - m. Candidate is permitted to apply for one (01) department only.
 - n. Candidate should bring copy/proof of publication, presentation of paper in CME/conference and distinction/awards/medals during M.S.W/M.Phil in Psychiatric Social Work OR M.A./MSc./M.Phil in Clinical Psychology if any, at the time of Assessment.
 - o. Candidate should bring all the documents as mentioned in 6(k) in original at the time of Assessment for document verification.
 - p. The candidates are advised to ensure that they fulfill the eligibility criteria as mentioned in the advertisement.
 - q. The competent authority reserves the right to verify the authenticity of the Certificates submitted along with the application form. If found incorrect, the candidature will be rejected without any further notice.
 - r. Jurisdiction of Dispute: In case of any legal dispute the jurisdiction of court will be Jharkhand only.
 - s. Appointment to selected/wait-list candidates will be given only after the verification of the original documents.
 - t. The competent authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason, thereof.
 - u. No TA/DA will be paid for this purpose.
8. The candidates are advised to see the Hospital web-site (www.cipranchi.nic.in) frequently for any amendment, corrigendum, date of screening test/written examination, date of assessment, list of selected candidates and offer of appointments.
9. The undersigned reserves the right to reject any or all the applications without assigning any reason.


निदेशक/Director

केन्द्रीय मनश्चिकित्सा संस्थान/Central Institute of Psychiatry
कांके, राँची-834006
Kanke, Ranchi-834006

Application Form for the Post of _____ (Psychiatric Social
Work Tutor/Clinical Psychology Tutor)

(Candidate is permitted to apply for one department only)

1. Post applied for :

2. Name in Full (In Block letters):

3. Sex :

4. Date of Birth :

5. Age as on (05.12.2025) :

6. Father's Name

7. Category (applied for) :

(SC/ST/OBC/EWS/UR)

8. Person with Disability (PWD): Yes/No

9. Nationality :

10. Permanent Address:
(In Block Letters) :

11. Address for communication:
(In Block Letters) :

12. Mobile Number :

13. E-mail address :

14. Aadhar No. :

15. PAN No. :

Affix your recent
passport size
photograph

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16. A. Educational Qualification (for candidates applying for the post of Psychiatric Social Work Tutor OR Clinical Psychology Tutor)

Name of Examination	Maximum Marks	Marks Obtained	% of Marks	Name of Institute/College	University	Year of Passing
10 th						
12 th						
Graduation						
Post-Graduation						
M. Phil						
Any Other						

B. Detail of research publication (if any): Attach a list of Research Papers, chapters in books or books. Copies of reprints may be attached.

17. Details of service done as Psychiatric Social Work Tutor/Clinical Psychology Tutor: Yes/No

Designation	Name of Government Organization	Duration of Tenure		Total Period
		From (DD.MM.YY)	To (DD.MM.YY)	
Psychiatric Social Work Tutor/Clinical Psychology Tutor				

1. RCI Registration Number (if available) _____
2. Date of MPhil completion: _____
3. Status of Hepatitis B vaccination: (Yes/No) _____

Declaration: I solemnly declare that the above statements made by me are correct to the best of my knowledge and belief. I shall abide by the rules and regulation of Central Institute of Psychiatry, Ranchi.

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Signature of Candidate

(For candidates applying for the post of for candidates applying for the post of Psychiatric Social Work Tutor OR Clinical Psychology Tutor)

List of enclosures (all self-attested)

1. Class 10th certificate for age proof.
2. Graduation passing certificate
3. Post-Graduation passing certificate
4. M.Phil passing certificate
5. Details of research publication (if any)
6. Caste/Community/Disability Certificate (if applicable)
7. Aadhaar Card
8. PAN Card
9. NOC from present employer (if employed)

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निदेशक/Director

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कांके, राँची-834006
Kanke, Ranchi-834006

Signature of Candidate

ANNEXURE –II

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.**

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town _____ in District/Division _____ in the State/Union Territory _____ belongs to the _____ community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____ * Shri/Smt./kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93 – Estt.(SCT) dated 8.9.1993**

**District Magistrate
Deputy Commissioner etc.**

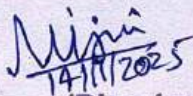
Dated:

Seal

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.


निदेशक / Director
केन्द्रीय मनश्चिकित्सा संस्थान / Central Institute of Psychiatry
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